



Association of Interior Specialists

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2011 AIS CONTRACTORS AWARD SCHEME Categories and Eligibility of Entry

Entries are now required for our 2011 Association of Interior Specialists' Annual Awards. Only jobs completed between 1 November 2009 and 31 October 2010 are eligible. Entries must be received no later than **31 October 2010**; this deadline will not be extended.

Categories

(A) INTERIOR FIT OUTS

For interior fit out and/or refurbishment where the contractor acted as main interior contractor (ie: was contractually responsible for the fit out). This award is to encourage high standards in terms of workmanship, materials and design in our industry in the creation of a total environment. There are three value bands: up to £750,000, £750,001 to £3,000,000 and over £3,000,000.

The Gold and Silver in the three value bands within the Interior Fit Outs category will be determined by a guest architect/interior designer. In each value band, a shortlist will be drawn up by the judges. The shortlisted entries will then be visited by a guest architect/interior designer, who will determine the winners.

(B) CEILINGS

For all types of suspended ceiling installations. There are two contract value bands: up to £500,000 and over £500,000.

(C) PARTITIONING

For all types of partitioning installations with a minimum contract value of £10,000

(D) DRYWALL CONSTRUCTION

For all types of drywall installations with a minimum contract value of £10,000.

(E) SPECIALIST JOINERY

For specialist joinery installations with a minimum contract value of £5,000.

(F) OPERABLE WALLS

For sliding/folding and operable wall installations with a minimum contract value of £5,000.

(G) RAISED ACCESS FLOORS

For raised access flooring installations with a minimum contract value of £5,000.

(H) JUDGES AWARD

For interior elements which do not fit into categories A to G or are unusual and/or innovative.

This award may be given to a contract entered specifically into this category or selected from categories A to G if, in the judges' opinion, it would fit better into this category. *Note: Contracts should not be entered into this category that fit into categories A to G. Those that are will be transferred to the correct category or disqualified if an entry already exists (only one entry is permitted per category). No refund on entry fees will be given.*

All categories allow at the discretion of the judges for a Gold and Silver award in each value band. **These awards will be announced and presented at the President's Lunch.** The architect/interior designer of Gold award winning contracts also receives an award.

The award winners will receive substantial publicity in the AIS specifier magazine *Interiors Focus* and other construction publications as well as the Contractors Awards Winners brochure. All entrants and winners will appear in the Interiors Gallery on the AIS website. Certificates of Excellence are also awarded in recognition of high standards of workmanship and technical expertise.

The Gold award winners in each category may display an AIS-designed Gold Award Winner logo on their letterheads, advertisements etc and the Silver, the Silver award logo.

Judging Criteria

- 1 Judges must be able to view all the works in the contract submitted.
- 2 Clients must be informed that the contract has been entered into the award scheme and be agreeable to judging and publicity.
- 3 The contractor must be present on site when his/her entry is being judged. It is a condition of entry that the contractor is present, failure to do so will result in loss of marks.
- 4 Subject to the specified contract values in each category, all entries within a value band will be judged regardless of size and value. The criteria for technical merit will take into account accepted good practice and relevant British Standards and Codes of Practice.
- 5 Each contract entered will be visited by two judges. Judges will be nominated by the AIS Board and will be persons of repute within the industry.
- 6 Interior Fit Outs – In each value band, a shortlist will be drawn up by the judges. The shortlisted entries will then be visited by a guest architect/interior designer, who will make the final decision as to which will be awarded Gold and Silver.
- 7 The decision of the judges will be final, having taken into consideration the spirit as well as the letter of the award scheme.
- 8 The contractor should advise the client that judges will not discuss workmanship quality or other aspects of the installation during their visit (beyond establishing answers to items 1 to 5; see **Important Notes**).

Conditions of Entry

- 1 The works/installation entered must be completely finished, handed over and not be the subject of disagreement between the installer and their client.
- 2 Entries must relate to work completed between 1 November 2009 and 31 October 2010.
- 3 All entries must be accompanied by at least one quality image showing your work. Photographs should be professionally taken. Images should be supplied on CD as PC compatible jpeg files minimum resolution 300 dpi or emailed to awards@ais-interiors.org.uk Appropriate permission must be obtained to allow AIS to use any images supplied in anyway it sees fit.
- 4 All entries must be accompanied by up to a 200 word description of the installation including proprietary types of partitions, ceilings etc used. This will form the basis of the contract description within the Interiors Gallery on the AIS website.
- 5 Entries must relate to work for which the member has full contractual responsibility.
- 6 No award will be made to any entry unless, in the judges' opinion, it has achieved an acceptable award standard.
- 7 Work carried out for your own offices, show suites or suppliers show suites, exhibitions and/or demonstration purposes are not eligible.

- 8 Each contractor member is allowed only one entry per category.
- 9 Individual interior elements of the same contract may be entered into categories B to H.
- 10 Elements of a contract entered into category A by a main interior contractor may only be entered into other categories by a subcontractor, if they were contractually responsible for that element.
- 11 The judges reserve the right to switch an entry to another category.
- 12 Entries may relate to work carried out anywhere in the UK.
- 13 Permission from the owner of the installation must be obtained in order to guarantee access for judges and, in the case of winning entries, to allow appropriate press coverage including photographs.
- 14 The entry fee for all categories and bands is £225 plus VAT per entry. No refund on entry fees will be given.
- 15 If a contract cannot be looked at on the day specified by the judges and a special trip is necessary, then an additional charge will be incurred.
- 16 Entries must be made on the official form and returned to AIS together with the entry fee(s) by **31 October 2010**. **Note: Entries received after this date will be considered void.**
- 17 Given that there are sufficient entries achieving acceptable standard in terms of award-worthiness, there will be a Gold and a Silver in each value band.

Important Notes : Please read before entering

- A) It is imperative that the winning projects are representative of first-class skills producing standards of work of which our industry can be proud. All entries, therefore, should reflect the highest overall standard that the individual AIS member has achieved during the award scheme year.
- B) For the purpose of this award scheme, the judgement is made on a partial survey and is largely based on the visual workmanship and aesthetics of the installation. Any award or written comments made on the works entered does not in anyway signify that AIS warrants or underwrites the installation. AIS is not accountable for any defects that may become apparent during or after the completion of the works.
- C) The judges carry out their task with thoroughness and objectivity. Contracts are scored on the following broad criteria:
 - Visual quality of workmanship
 - Complexity of installation
 - Project delivery/client satisfaction
 - Defects/snagging
 - Ambiance/aesthetics/overall appearance of project
 - Innovation, design and sustainability
- D) Consideration will of course be given to the age of the installation as completion dates within the award scheme will vary by up to 16 months. At the time of judging, no allowances are made for uncorrected work or snagging which may be planned but is still to be carried out. A lot may happen to your work after you have left site – through no fault of your own – and you should recheck your work and correct any defects prior to the judges' visit.
- E) As well as physically checking the entries for the award scheme, judges will want to establish from the client whether:
 1. The contract was won by, for example, competitive tender, nominated contract or negotiated contract.
 2. The contractor's site labour was professional, efficient and co-operative.
 3. The work was started and finished to an agreed schedule.
 4. The client obtained the quality of work and type of installation he anticipated when placing his order.
 5. The client was aware that the contractor was a member of AIS prior to awarding the contract.

2011 AIS CONTRACTORS AWARD SCHEME - CATEGORIES

A Interior Fit Outs	Up to £750,000	GOLD	Silver
	£750,001 to £3,000,000	GOLD	Silver
	Over £3,000,000	GOLD	Silver

B Ceilings	Up to £500K	GOLD	Silver
	Over £500K	GOLD	Silver

C Partitioning	Over £10K	GOLD	Silver
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D Drywall Construction	Over £10K	GOLD	Silver
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E Specialist Joinery	Over £5K	GOLD	Silver
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F Operable Walls	Over £5K	GOLD	Silver
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G Raised Access Floors	Over £5K	GOLD	Silver
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H Judges' Award	GOLD	Silver
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